

**PURPOSE/APPLICATION**

**PPE**

- Safety boots
- Hard hat
- Hearing protection
- Eye protection
- Gloves

**TRAINING**

- Orientation
- Competency

**TOOLS/EQUIPMENT**

#	Job Steps	Hazards	Control Measures
1	Pre-startup	<ul style="list-style-type: none"> <li>▪ Slips, trips, falls</li> </ul>	<ul style="list-style-type: none"> <li>▪ Do a circle check</li> </ul>
2	Startup	<ul style="list-style-type: none"> <li>▪ Mechanical failure</li> <li>▪ Environmental incident</li> </ul>	<ul style="list-style-type: none"> <li>▪ use 3-point contact when mounting or dismounting forklift</li> <li>▪ ensure cab is clean and windows are clear</li> <li>▪ check gauges after starting and let warm up</li> <li>▪ walk around machine, check lights and fluid leaks</li> <li>▪ operate controls, ensure hydraulic pressure</li> <li>▪ test brakes, horn and back up alarm</li> </ul>
3	Operating forklift	<ul style="list-style-type: none"> <li>▪ Equipment traffic</li> <li>▪ Pedestrian traffic</li> <li>▪ Uneven ground</li> <li>▪ Suspended loads</li> <li>▪ Unbalanced loads</li> </ul>	<ul style="list-style-type: none"> <li>▪ maintain safe speed at all times</li> <li>▪ carry loads as low as possible</li> <li>▪ be aware of other yard equipment and workers</li> <li>▪ approach green chain area with caution</li> <li>▪ ensure workers are clear when lifting load</li> <li>▪ ensure forks are positioned correctly for load</li> <li>▪ use proper ergonomics when positioning forks</li> </ul>



#	Job Steps	Hazards	Control Measures
			<ul style="list-style-type: none"><li>▪ never walk under raised load</li><li>▪ packages, maximum 3 high</li><li>▪ keep packages neat and straight</li><li>▪ avoid side hill travel</li><li>▪ clean up any lost logs <b>ASAP</b></li></ul>
4	Loading trucks	<ul style="list-style-type: none"><li>▪ Miscommunication</li><li>▪ Property Damage</li></ul>	<ul style="list-style-type: none"><li>▪ communicate with truck driver, make a plan before you start</li></ul>
5	Fueling	<ul style="list-style-type: none"><li>▪ Environmental incident</li></ul>	<ul style="list-style-type: none"><li>▪ park safe distance from tank</li><li>▪ no smoking</li><li>▪ attend fuel nozzle until full, store hose and nozzle in proper place</li></ul>
6	Shutdown	<ul style="list-style-type: none"><li>▪ Tripping hazard</li><li>▪ Pinch points</li></ul>	<ul style="list-style-type: none"><li>▪ park on level ground</li><li>▪ lower forks</li><li>▪ apply park brake</li><li>▪ shut off key and master switch</li><li>▪ use 3-point contact to dismount</li><li>▪ report any problems to mechanic</li></ul>

**Additional Precautions:**

**Training**

- The employee shall issue a certificate to a worker who operates a lift truck once that worker has been trained and tested.
- Only workers who have been trained and issued a certificate will be allowed to operate a power lift truck.
- Certificates will be issued to the worker once the worker has demonstrated competency in the power lift truck operation.
- The employer will maintain records of the training the worker receives.
- Power lift trucks must be clearly marked with a visible load rating chart.



**REFERENCE/REGULATIONS**

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Developed by:	1.	Marty Fulkerth	2.		Date:	Oct 27/09
	3.	_____	4.	_____		
Revised by:	1.	Jay Pilon	2.		Date:	Apr 19/10
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