

General Safety Meeting

CF-S-05

	(Avera	□ Monthly age 30 to 90 minutes based	☐ Weekly on crew size and/or safety	☐ By Shift topic)		
STRIKE/CUSTOMER:				CHAIRMAN:		
B.U. / WORKSITE LOCATION:			SPECIFIC SA	SPECIFIC SAFETY TOPICS:		
SPECIAL GUEST/SPEAKERS:						
				DATE:		
☐ Welcome and Introductions		☐ Review Minutes from L	ast Meeting	☐ Review Specific SWP/SJP ☐ Video/PowerPoint/OH Projector		
☐ Review Corporate Policy Statement		☐ Review Specific Regula	tions	Presentations		
☐ Identify Topics for Discussion		☐ Review Recent Inciden	ts/Near Misses Inspections	☐ Open Discussion		
☐ Worker Recommendations & Follow Up		☐ Review MSDS		☐ Other - list		
☐ Review SOC/Trends						
Topics Reviewed and Discusse	ed (brie	f description in writing)				
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Topics Reviewed and Discussed	Attendance		
		Print	Sign
Attachments:			
Workers Comment And Feedback			
Action Items and Follow-up Responsibil			
Action Items	Responsibility		
Management Review and Sign			
Name		Position	Date
Line Management			
Senior Management			