



GROUND DISTURBANCE CHECKLIST

CF-S-15

Customer: _____ Representative: _____ Date: _____

Location: _____ Strike Job No.: _____

Scope of Work: _____

PRELIMINARY STEPS:

1	Do you have a copy of the survey drawing (Plot plan)?	☐ Yes	☐ No	☐ N/A
2	Do you have a copy of redline drawings from the owner?	☐ Yes	☐ No	☐ N/A
3	Have you obtained a copy of the land title (listing encumbrances)?	☐ Yes	☐ No	☐ N/A
4	Do you have a copy of all crossing agreements for any facility identified within 30 meters of the work area?	☐ Yes	☐ No	☐ N/A
5	Did you adhere to the crossing agreement notification requirements?	☐ Yes	☐ No	☐ N/A
6	Has the presence of all facilities in the proposed ground disturbance area been discussed with the land owner?	☐ Yes	☐ No	☐ N/A
7	Have you obtained and/or reviewed a copy of the appropriate maps (NEB, AER etc.)?	☐ Yes	☐ No	☐ N/A
8	Have utilities been contacted about safe limits of approach to overhead power lines?	☐ Yes	☐ No	☐ N/A

LOCATES:

1	Has the one-call center been notified? Ticket no. _____	☐ Yes	☐ No	☐ N/A
2	Have all buried facility owners who are not members of the one-call center been notified?	☐ Yes	☐ No	☐ N/A
3	Have the buried facility owners inspected the location prior to the ground disturbance commencing?	☐ Yes	☐ No	☐ N/A
4	Is the line locator certified and competent/qualified?	☐ Yes	☐ No	☐ N/A
5	Did the locator have any areas of concern or caution, were they discussed?	☐ Yes	☐ No	☐ N/A
6	Has the proposed ground disturbance area been electronically swept for buried facilities within the 30 meter control zone?	☐ Yes	☐ No	☐ N/A
7	Is a secondary independent provider sweep required? Has it been completed?	☐ Yes	☐ No	☐ N/A
8	Have all facilities in the 30 meter control area been located, marked and are distinguished by color?	☐ Yes	☐ No	☐ N/A

VISUAL SITE INSPECTION:

1	Have all buried facilities as identified on provided drawing(s) and map(s) been located and marked within the 30 meter control area?	☐ Yes	☐ No	☐ N/A
	<i>Do they coincide with the drawings?</i>	☐ Yes	☐ No	☐ N/A
2	Has the surrounding area been checked for indications of buried facilities? (settling, vegetation changes, markers or signs)	☐ Yes	☐ No	☐ N/A
3	Are there signs of recent activity not shown on the drawings?	☐ Yes	☐ No	☐ N/A



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4	Have all buried facility locate marks been referenced to fixed features?	☐ Yes	☐ No	☐ N/A
5	Are overhead power line signs and goal posts in place?	☐ Yes	☐ No	☐ N/A
6	Reviewed proposed excavation area with local operations?	☐ Yes	☐ No	☐ N/A

PRE-GROUND DISTURBANCE:

1	Are supervisors, equipment operators, spotters trained to an equivalent of Ground Disturbance (Level 2 BC & Sask or Level 201 AB)?	☐ Yes	☐ No	☐ N/A
2	Have all conditions of the crossing agreement been met?	☐ Yes	☐ No	☐ N/A
3	Has a pre-job meeting with the facility owner representative been held (job scope and best practices discussed)?	☐ Yes	☐ No	☐ N/A
4	Have all buried Pipelines been hand exposed and visually identified within 5 meters of the disturbance area? (1m distance for all other buried facilities)	☐ Yes	☐ No	☐ N/A
5	Have the buried facility owners been given the required advance notice?	☐ Yes	☐ No	☐ N/A
6	Is fencing required around the excavation site?	☐ Yes	☐ No	☐ N/A
7	Will the facility owners have representatives on site while exposing their facilities?	☐ Yes	☐ No	☐ N/A
8	Has a Tailgate meeting been held with all parties involved? Is the HIAC complete?	☐ Yes	☐ No	☐ N/A
	<i>8.a. Have the workers been notified that no mechanical excavation is permitted within 60 cm (2 feet) unless the owner representative directly supervises the excavation?</i>	☐ Yes	☐ No	☐ N/A
9	Are the permits in place to proceed (Safe Work and Ground Disturbance)?	☐ Yes	☐ No	☐ N/A
10	Has SWP-46 Excavating & Trenching & SJP-30 Excavating & Trenching been reviewed?	☐ Yes	☐ No	☐ N/A
11	Has the Code of Practice for Ground Disturbance been reviewed (COP-07)	☐ Yes	☐ No	☐ N/A

POST-GROUND DISTURBANCE:

1	Has a crossing report been completed prior to backfilling the lines?	☐ Yes	☐ No	☐ N/A
2	Have all owner backfill requirements been reviewed?	☐ Yes	☐ No	☐ N/A
3	Have open excavations been covered and/or fenced off?	☐ Yes	☐ No	☐ N/A
4	Have the "No Go Zones" been marked off for equipment around exposed lines?	☐ Yes	☐ No	☐ N/A

Completed by:

Supervisor/Foreman: _____ Signature: _____ Date: _____

Client Representative: _____ Signature: _____ Date: _____

Operator: _____ Signature: _____ Date: _____

Spotter: _____ Signature: _____ Date: _____

Worker: _____ Signature: _____ Date: _____

Worker: _____ Signature: _____ Date: _____