



PORTABLE FIRE EXTINGUISHER INSPECTION MONTHLY CHECKLIST

CF-S-17

LOCATION: _____ (unit no., shop, office) INSPECTED BY: _____ (print name)

DATE: _____ (signature)

TYPE: Cartridge ☐ Stored Pressure ☐
SIZE: 5 lb ☐ 20 lb. ☒ 30 lb. ☐

Item	Inspection Description	Yes	No
1.	Securely fastened in cradle/holder	☐	☐
2.	Cradle/holder apparatus in good shape	☐	☐
3.	Access/visibility is clear	☐	☐
4.	Operating instructions attached & visible	☐	☐
5.	Safety seals in place	☐	☐
6.	Indicator pin down (cartridge type)	☐	☐
7.	Pressure gauge reading in "green" (stored pressure type)	☐	☐
8.	Yearly inspection card attached and current	☐	☐
9.	Monthly inspection sticker in place and checked off	☐	☐
10.	Is the nitrogen cartridge punctured (cartridge type)	☐	☐
11.	Hose and nozzle free of obstruction	☐	☐
12.	Tank assembly is free of corrosion/damage	☐	☐
13.	Date of manufacture is less than 12 years old	☐	☐

NOTE: Fire extinguisher inspections must take place in conjunction with the monthly safety meetings and must be submitted to the supervisor the very next day.

Document corrective action for any items that require attention

Item	Corrective Action	Date Corrected	Corrected by (initial)