

	SKIDSTEER/TELEHANDLER/LOADER/ FORKLIFT/FARM TRACTOR/GRADER/ BACKHOE DAILY LOG/CHECKLIST	CF-S-18B
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Location: _____ Client: _____

Unit No.: _____ Description: _____ Meter Reading: _____

Note: Checklist must be handed in to Supervisor/Foreman each day

OK - Acceptable

RA - Requires Attention
(Safe to use)

UA – Unacceptable
(Not safe to use)

NA - Not Applicable

Item	OK	RA	UA	NA	Comments
ON THE MACHINE, OUTSIDE THE CAB					
Mirrors (attached, clean, damage, properly adjusted)	☐	☐	☐	☐	
Windows (clean, damage, front and top)	☐	☐	☐	☐	
Windshield wipers (arm and rubber blade intact)	☐	☐	☐	☐	
Lights (functional, damage, aligned)	☐	☐	☐	☐	
Forks/bucket (damage, cracks, misalignment, check welds, locking pins in place and secure)	☐	☐	☐	☐	
Boom inspection certificate (attached to machine, current)	☐	☐	☐	☐	*Telehandler requirement*
Stabilizer arms/outriggers , cylinders, pads (Damage, oil leaks, cylinder rod, missing bolts)	☐	☐	☐	☐	
Warning Decals (missing, legible, damaged)	☐	☐	☐	☐	
Tires/tracks (damage, pressure, bulges, loose lug bolts, bent rims, cracks, clean and shoveled)	☐	☐	☐	☐	
Grease all lubrication joints as required	☐	☐	☐	☐	
Differentials (oil leaks, cracks in housing)	☐	☐	☐	☐	
Guards and covers (damage, in place)	☐	☐	☐	☐	
Steps and handrail (damage, cleanliness)	☐	☐	☐	☐	
Overall machine (loose or missing nuts & bolts, loose guards, damaged parts, cleanliness)	☐	☐	☐	☐	
ENGINE & DRIVETRAIN					
Engine oil (level, leaks)	☐	☐	☐	☐	Next Service Due at:
Engine coolant (visual level, leaks)	☐	☐	☐	☐	
Hydraulic oil (visual level, leaks)	☐	☐	☐	☐	
Air filter (restriction indicator)	☐	☐	☐	☐	
Positive air shut off (In place, functional)	☐	☐	☐	☐	*As required*
Radiator (fin blockage, leaks, cleanliness)	☐	☐	☐	☐	
All hoses & belts (cracks, wear spots, leaks, tightness, wear, cracks, delamination)	☐	☐	☐	☐	
Overall engine compartment (trash or dirt buildup, leaks)	☐	☐	☐	☐	
INSIDE THE CAB					
Roll over or fall on protection (damage, loose bolts)	☐	☐	☐	☐	
Seat (adjustment, pedal travel)	☐	☐	☐	☐	
Seat belt & mounting (damage, wear, adjustment, age of install, manufacture date)	☐	☐	☐	☐	
Fire extinguisher (charge, damage, inspection card to date)	☐	☐	☐	☐	
Horn, backup alarm, lights (proper function)	☐	☐	☐	☐	
Controls, gauge lenses (proper function, cleanliness)	☐	☐	☐	☐	
Operator manual available	☐	☐	☐	☐	
Load charts (legible, in place)	☐	☐	☐	☐	*Telehandler requirement*
Overall cab interior (cleanliness)	☐	☐	☐	☐	
Other Concerns/Comments:					

Inspected by: _____ Signature: _____ Date: _____

Unacceptable findings are to be brought to the attention of the Supervisor. Do Not Operate.