



SAFE SCAFFOLD CHECKLIST

CF-S-25

Prior to releasing the scaffolding to the user, the site supervisor or his designated competent worker shall complete this Checklist. The structure is not to be used unless "Y" (yes), "N" (no) or "N/A" (not applicable) is circled for each item. Any item circled "N" (no) requires an explanation in the Comments section below.

1	Y	N	N/A	Scaffold erection coordinated by a competent worker?
2	Y	N	N/A	Scaffold is square, straight and plumb in all directions?
3	Y	N	N/A	Support surface inspected to assure adequate strength?
4	Y	N	N/A	All locking and clamping devices and accessories closed, secured and properly attached?
5	Y	N	N/A	Base plates and mud sills in place and firmly attached to the scaffold?
6	Y	N	N/A	Leveling screwlegs installed and extended no more than 30 centimeters?
7	Y	N	N/A	Planking and decks cleated and/or secured to the scaffold to prevent sliding or uplift?
8	Y	N	N/A	Access ladders installed to extend a minimum of 1.0 meter above platform deck, secured and top ladder bracket double clamped?
9	Y	N	N/A	Free standing scaffold is no higher than 3 times the minimum base dimension or the scaffold is guyed or secured to the structure every 4.6 meters vertically and 6.4 meters horizontally?
10	Y	N	N/A	All working and rest levels are guard railed with a top rail between 0.92 meters and 1.07 meters and a mid-rail half way between platform and top rail?
11	Y	N	N/A	All work levels are toe boarded with at least 140 millimeter boards and are fully planked?
12	Y	N	N/A	Warning devices/signs installed or area roped-off scaffold is in traffic areas?
13	Y	N	N/A	Power line clearances are observed?
14	Y	N	N/A	Casters on rolling towers have working brakes and are secured to the scaffold?
15	Y	N	N/A	No tubes, planks or members over-extended causing hazards?
16	Y	N	N/A	Ladder cage installed on access ladders in excess of 6.5 meters in height?
17	Y	N	N/A	Scaffolds built to support more than 75 pounds per sq ft are engineered?
18	Y	--	--	Scaffold Tag installed? (Green = Safe for use / Yellow = Use with Caution / Red = Not Safe for use)
Customer:				Job Site:
Work Area Location/Scope:				
Scaffold Builder/Inspector (Print Name)		Scaffold Builder/Inspector (Sign Name)		Date
COMMENTS				
CHECKLIST VERIFICATION – Superintendent or Designate Print		Superintendent/Designate Sign		Date

SCAFFOLD STRUCTURE MUST COMPLY WITH ALL OCCUPATIONAL HEALTH & SAFETY REGULATIONS
For more information, refer to the "Safe Work Practice SWP-56 (Scaffolds and Temporary Platforms)"