STRIKE	**BUSINESS UNIT FACILITY INSPECTION**	**CF-S-49**

General Information	
Date:	A – Acceptable – Good attention to and compliance with existing requirements, standards, rules and regulations
Business Unit:	
Strike Supervisor:	NI – Needs Improvement - Compliance is weak Opportunity for improvement
Customer:	
Customer Representative:	UA – Unacceptable - Does not meet minimum standards Requires improvement
# of Strike Employees:	
# of Subcontractors employees:	NA - Does not apply/ Not assessed at this time
Subcontractor Companies:	
Location:	
Inspected By:	
Brief Description of Work:	

1.	**General Requirements**	**A**	**NI**	**UA**	**NA**	**Comments**
1.1	Are all areas clean and orderly?	☐	☐	☐	☐	
1.2	Are there tripping hazards, wet spots, grease/oils, protruding objects, miscellaneous debris?	☐	☐	☐	☐	
1.3	Tools stored in proper place	☐	☐	☐	☐	
1.4	Are open pits, ditches, etc., covered or provided with standard guard rail protection?	☐	☐	☐	☐	
1.5	Are safety rules posted?	☐	☐	☐	☐	
1.6	Are unused equipment and materials properly stored?	☐	☐	☐	☐	
1.7	Provincial Health and Safety Regulations, HSEMS and Safe Work Manuals available for employee use?	☐	☐	☐	☐	
1.8	Are safety data sheets (SDS's? available for controlled products that	☐	☐	☐	☐	
1.9	Are warning and hazard signs posted where they are required (i.e. hydro-test, PPE, overhead work)?	☐	☐	☐	☐	
1.10	Meal rooms clean and tidy	☐	☐	☐	☐	
1.11	Are emergency exits correctly marked, visible, accessible, tested?	☐	☐	☐	☐	
1.12	Is there sufficient lighting? Are lights in need of replacement?	☐	☐	☐	☐	
1.13	Are Incident Coordinator and First Aider(s) identified on the tailgate?	☐	☐	☐	☐	
1.14	Have the first aid requirements been addressed & first aid supplies adequate? If there is an AED on site, are the battery & pads expired? (replace at same time)	☐	☐	☐	☐	
1.15	Have ventilation concerns been addressed?	☐	☐	☐	☐	

1.16	Have noise levels been addressed?	☐	☐	☐	☐	
1.17	Is PPE provided and worn?	☐	☐	☐	☐	
1.18	Are eye wash stations available and properly maintained?	☐	☐	☐	☐	
1.19	Is the Emergency Response Plan current and posted?	☐	☐	☐	☐	
1.20	Has a documented Emergency Response Drill been conducted in the last 12 months?	☐	☐	☐	☐	
2.	**Mechanical and Manual Material Handling and Storage:**	**A**	**NI**	**UA**	**NA**	**Comments**
2.1	Are shelved items stored properly?	☐	☐	☐	☐	
2.2	Is floor around bins and racks clear?	☐	☐	☐	☐	
2.3	Are heavier items stored low?	☐	☐	☐	☐	
2.4	Is falling object potential addressed?	☐	☐	☐	☐	
2.5	Is there a safe means of accessing high shelves?	☐	☐	☐	☐	
2.6	Manual hoists, cables, and slings are 3rd party certified annually?	☐	☐	☐	☐	
2.7	Manual hoists, cables, slings tagged and labeled with working load limit?	☐	☐	☐	☐	
2.8	Are workers competent in overhead crane use?	☐	☐	☐	☐	
2.9	Logbooks available & completed for all cranes over 2,000 kg?	☐	☐	☐	☐	
2.10	Crane certification completed in the last 12 months?	☐	☐	☐	☐	
3.	**Slip/Trip/Fall Hazards**	**A**	**NI**	**UA**	**NA**	**Comments**
3.1	Are there slip/trip hazards in the shop? Have they been addressed?	☐	☐	☐	☐	
3.2	Are there slip/trip hazards in the yard? Have they been addressed (graded, sanded, etc.)?	☐	☐	☐	☐	
3.3	Do elevated areas have guardrails, mid-rails and toe boards?	☐	☐	☐	☐	
3.4	Stairways in good repair with handrails (min 5 risers high), treads and risers in proper proportions?	☐	☐	☐	☐	
3.5	Ladders are in general acceptable condition (rungs, side rails, feet, etc.)?	☐	☐	☐	☐	
3.6	Are ladders secured against movement (e.g. extension ladders tied off at the top)?	☐	☐	☐	☐	
3.7	Are workers in compliance with the rule of not working from the top 2 rungs of a ladder?	☐	☐	☐	☐	

3.8	Are workers in compliance with not working backwards from ladders?	☐	☐	☐	☐	
3.9	Does the ladder extend one meter above platform, landing or parapet?	☐	☐	☐	☐	
3.10	Is the ladder constructed of non-conductive material when working around electrical apparatus/lines?	☐	☐	☐	☐	
3.11	Is the 4-1 rule for ladder set-up being followed and does ladder extend 1 m beyond platform?	☐	☐	☐	☐	
3.12	Is ladder set-up on a firm and level surface?	☐	☐	☐	☐	
4.	**Electrical Safety**	**A**	**NI**	**UA**	**NA**	**Comments**
4.1	Extension cords in good condition?	☐	☐	☐	☐	
4.2	Are machinery and equipment grounded where required?	☐	☐	☐	☐	
4.3	Is access to electrical panels clear and not obstructed (min 1 meter)?	☐	☐	☐	☐	
4.4	Do Ground-fault Circuit Interrupters (GFCI's) pass first test using push buttons built into the outlet receptacle?	☐	☐	☐	☐	
4.5	Are GFCI's within 6 feet of sinks all metal-surfaced workbenches, on all outdoor receptacles?	☐	☐	☐	☐	
4.6	Are there protective covers in place?	☐	☐	☐	☐	
4.7	Are power cabinets and breakers properly labelled?	☐	☐	☐	☐	
5.	**Chemical and Hazardous Waste Storage**	**A**	**NI**	**UA**	**NA**	**Comments**
5.1	Are cabinets and containers properly labelled?	☐	☐	☐	☐	
5.2	Are there separate disposal areas or sealed containers for oily rags & used oil?	☐	☐	☐	☐	
5.3	Are hazardous chemicals stored and labelled properly?	☐	☐	☐	☐	
5.4	Are spill containment materials readily available?	☐	☐	☐	☐	
5.5	Is a Hazardous Waste Area designated?	☐	☐	☐	☐	
5.6	Are containers closed except when being filled or emptied?	☐	☐	☐	☐	
5.7	Do required containers have secondary containment or are double walled?	☐	☐	☐	☐	

6.	**Hand/Power Tools and Miscellaneous Equipment**	**A**	**NI**	**UA**	**NA**	**Comments**
6.1	Are defective tools removed and tagged out of service?	☐	☐	☐	☐	
6.2	Proper guards are installed, tools electrically grounded or double insulated?	☐	☐	☐	☐	
7.	**Machinery**	**A**	**NI**	**UA**	**NA**	**Comments**
7.1	Are LOTO locks & tags available?	☐	☐	☐	☐	
7.2	Are proper guards in place?	☐	☐	☐	☐	
7.3	Do air hoses have whip checks?	☐	☐	☐	☐	
7.4	Are bench grinders maintained, wheels seasoned, surfaced, right speed, etc.?	☐	☐	☐	☐	
8.	**Mobile Equipment**	**A**	**NI**	**UA**	**NA**	**Comments**
8.1	Are daily equipment inspection/ checklists being used?	☐	☐	☐	☐	
8.2	Are annual certifications completed as required?	☐	☐	☐	☐	
8.3	Are warning lights operational?	☐	☐	☐	☐	
8.4	Are reverse alarms operational?	☐	☐	☐	☐	
8.5	Are operator's manuals available?	☐	☐	☐	☐	
8.6	Are fire extinguishers in place and inspected?	☐	☐	☐	☐	

9.	Welding	A	NI	UA	NA	Comments
9.1	Are compressed gas cylinders securely fixed to carts?	☐	☐	☐	☐	
9.2	Are strikers available?	☐	☐	☐	☐	
9.3	Are there flash back arresters installed on bottles and torches?	☐	☐	☐	☐	
9.4	Are welding screens available and used where applicable?	☐	☐	☐	☐	
9.5	Are compressed gas bottles within hydro-test dates (10 years)?	☐	☐	☐	☐	
9.6	Are workplace WHMIS labels in place where applicable?	☐	☐	☐	☐	
10.	**Fire Safety**	**A**	**NI**	**UA**	**NA**	**Comments**
10.1	Are fire extinguishers easily accessible, seals intact, properly mounted to wall panels, current inspection tags securely attached and signs in place?	☐	☐	☐	☐	
10.2	Is the correct number of fire extinguishers required for the facility provided and are they suitably located?	☐	☐	☐	☐	
10.3	Are flammable and combustible liquids properly labeled and stored?	☐	☐	☐	☐	
10.4	Is combustible debris disposed of properly?	☐	☐	☐	☐	
10.5	Have approved smoking areas been designated?	☐	☐	☐	☐	
10.6	Are smoke/heat detectors functional and inspected?	☐	☐	☐	☐	
11.	**Items Unique to your Facility**	**A**	**NI**	**UA**	**NA**	**Comments**
11.1		☐	☐	☐	☐	
11.2		☐	☐	☐	☐	
11.3		☐	☐	☐	☐	
11.4		☐	☐	☐	☐	
11.5		☐	☐	☐	☐	
11.6		☐	☐	☐	☐	
11.7		☐	☐	☐	☐	
11.8		☐	☐	☐	☐	
11.9		☐	☐	☐	☐	
11.10		☐	☐	☐	☐	

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Notes

Corrective Action Plan	
All section items checked "NI" and "UA" are considered deficiencies and must be addressed	
EDCD - Expected Deficiency Correction Date	R - Who has primary responsibility for correction
DCD - Deficiency Corrected Date	CB - Confirmed by (initials)

Section Item	**Corrective Action**	**EDCD**	**R**	**DCD**	**CB**

Inspection Results Reviewed and Corrective Action Plan Developed		
Inspection Team Member	Signature	Date
Inspection Team Member	Signature	Date
Inspection Team Member	Signature	Date
Inspection Team Member	Signature	Date